In accordance with the Law of the Republic of Kazakhstan dated July 11, 1997 “On Languages ​​in the Republic of Kazakhstan”, the Law of the Republic of Kazakhstan dated January 23, 2001 “On Local Government and Self-Government in the Republic of Kazakhstan”, the Akimat of the Karaganda Region DECIDES:

1. To approve the attached Regulation of the state institution "Languages development administration of the Karaganda region".

2. The state institution " Languages development administration of the Karaganda region” to take measures arising from this resolution.

3. To repeal the resolution of the akimat of the Karaganda region dated March 25, 2010 No. 08/04 “On approval of the Regulation and structure of the state institution “Languages development administration of the Karaganda region ”.

4. The control over the implementation of this resolution shall be assigned to the supervising deputy akim of the region.

**5. This decree shall be enforced upon expiry of ten calendar days after the day its first official publication.**

**Akim of the region N. Abdibekov**

**Approved by Resolution of the**

**Akimat of Karaganda region**

**№ 35/05 dated June 30, 2015**

**Position**

of the State institution

"Languages development administration of the Karaganda region"

1. General Provisions

1. The state institution “Languages development administration of the Karaganda region” is the state body of the Republic of Kazakhstan that exercises the functions of state administration in the field of language policy in the territory of the Karaganda region.

2. The state institution "Languages development administration of the Karaganda region" carries out its activities in accordance with the Constitution and laws of the Republic of Kazakhstan, acts of the President and Government of the Republic of Kazakhstan, other regulatory legal acts, as well as this Regulation.

3. The state institution "Languages development administration of the Karaganda region" is a legal entity in the legal form of a state institution, has seals and stamps with its name in the state language, letterhead of the established form, in accordance with the legislation of the Republic of Kazakhstan, accounts in the treasury.

4. The state institution "Languages development administration of the Karaganda region" enters into civil law relations on its own behalf.

5. The state institution "Languages development administration of the Karaganda region" has the right to act as a party to civil law relations on behalf of the state, if it is authorized to do so in accordance with the law.

6. The state institution “Languages development administration of the Karaganda region”, on issues within its competence, takes decisions in the manner prescribed by law, drawn up by orders of the head of the state institution “Languages development administration of the Karaganda region” and other acts provided for by the legislation of the Republic of Kazakhstan.

7. The structure and staffing limit of the state institution “Languages development administration of the Karaganda region” are approved in accordance with applicable law.

8. Location of the legal entity: Republic of Kazakhstan, Karaganda region, the city of Karaganda, 34 Gogol Street.

9. Full name of state institution:

in the state language: "Қарағанды облысының тілдерді дамыту жөніндегі басқармасы» мемлекеттік мекемесі”;

in Russian - the state institution "Languages development administration of the Karaganda region".

10. These Regulations are the constituent document of the state institution "Languages development administration of the Karaganda region".

11. Financing of the activities of the state institution "Languages development administration of the Karaganda region" is carried out from the local budget.

12. The state institution "Languages development administration of the Karaganda region" is prohibited from entering into contractual relations with business entities regarding the fulfillment of duties that are the functions of the state institution "Languages development administration of the Karaganda region".

If the state institution “Languages development administration of the Karaganda region” is granted by law the right to carry out income-generating activities, then the proceeds from such activities are sent to the state budget.

2. **Mission, main tasks, functions, rights and obligations of a state body**

13. Mission: pursuing a harmonious language policy in the Karaganda region, ensuring the functioning of the state language and preserving the languages ​​of all ethnic groups living in the region.

14. Tasks:

implementation of state language policy and implementation of state control in the region;

expansion of social - communicative and consolidating functions of the state language;

increase the level of linguistic culture of the population of the region;

pursuing a state language policy in the field of onomastics;

creation of conditions for the development of linguistic capital of the inhabitants of the region.

15. Functions:

Development of a draft regional program for the functioning and development of languages ​​and ensuring its implementation;

monitoring compliance with the legislation of the Republic of Kazakhstan on languages ​​by territorial divisions of central executive bodies and regional executive bodies;

making recommendations on eliminating violations of the requirements of the legislation on languages, making proposals to the relevant authorities on the application of disciplinary measures to officials guilty of violating the legislation of the Republic of Kazakhstan on languages;

implementation of a set of regional measures aimed at the development of the state and other languages;

state control over compliance with the legislation of the Republic of Kazakhstan on languages ​​is carried out in the form of verification and other forms;

the exercise in the interests of local government of other powers conferred on local executive bodies by the legislation of the Republic of Kazakhstan;

16. Rights and obligations:

request information from the regional administrations and other local representative and executive bodies, as well as organizations and institutions, officials, information, other documents on the implementation of the State program for the development and functioning of languages, regulatory acts of the President and the Government of the Republic of Kazakhstan on language policy;

involve on a contractual basis scientists and specialists for conducting sociological research on the problems of language development;

interact with all institutions, state bodies, organizations on issues of language policy

to create all the necessary organizational, material and technical conditions for free and free mastery of the state language by all citizens of the Republic of Kazakhstan;

monitor the implementation of regulatory acts in the field of language policy;

exercise other powers assigned to local executive bodies by the legislation of the Republic of Kazakhstan.

**3. Organization of activities of a state body**

17. The leadership of the state institution “Languages development administration of the Karaganda region” is carried out by the first leader, who is personally responsible for the fulfillment of the tasks assigned to the state institution “Languages development administration of the Karaganda region” and his functions.

18. The first head of the state institution "Languages development administration of the Karaganda region" is headed by a head who, in accordance with the legislation of the Republic of Kazakhstan, is appointed to and dismissed.

19. The powers of the first head of the state institution "Languages development administration of the Karaganda region":

manages the work of the heads of departments appointed and dismissed by agreement with the supervising deputy akim of the region.

organizes the work of the state institution "Languages development administration of the Karaganda region" and its leadership, is personally responsible for the execution of the tasks assigned to the state institution "Languages development administration of the Karaganda region", instructions of the akim of the region and the supervising deputy akim of the region;

defines the functional duties and powers of the heads of departments and employees, approves the regulations on departments and job descriptions of employees of the state institution " Languages development administration of the Karaganda region";

in the manner prescribed by law, provides incentives, provides financial assistance, imposes disciplinary sanctions and considers the issue of dismissal of employees of the state institution "Languages development administration of the Karaganda region";

gives orders binding on all employees of the state institution "Languages development administration of the Karaganda region";

develops the structure and staffing of the state institution "Languages development administration of the Karaganda region" and submits to the regional akimat;

within its competence, issues orders, gives directions, signs service documents;

conducts a personal reception of citizens;

exercises other powers in accordance with the legislation of the Republic of Kazakhstan;

The execution of the powers of the first head of the state institution “Languages development administration of the Karaganda region” during his absence is carried out by a person who replaces him in accordance with applicable law.

**4. Property of a state body**

20. The state institution “Languages development administration of the Karaganda region” may have separate property on the right of operational management in cases stipulated by law.

The property of the state institution "Languages development administration of the Karaganda region" is formed at the expense of property transferred to it by the owner, as well as property (including cash income) acquired as a result of its own activities and other sources not prohibited by the legislation of the Republic of Kazakhstan.

21. The property assigned to the state institution "Languages development administration of the Karaganda region" refers to communal property.

22. The state institution "Languages development administration of the Karaganda region" is not entitled to independently alienate or otherwise dispose of property assigned to it, acquired at the expense of funds issued to it under the financing plan, unless otherwise provided by law.

**5. Reorganization and abolition of a state body**

23. The reorganization and abolition of the state institution "Languages development administration of the Karaganda region" is carried out in accordance with the legislation of the Republic of Kazakhstan.

The list of organizations administered by the state institution "Languages development administration of the Karaganda region":

Communal state-owned enterprise “Karaganda Regional Center for Language Learning” of the Akimat of the Karaganda Region of the “Languages development administration of the Karaganda region”.